

**Student Regulations Committee**  
**Minutes**  
**Friday, August 28, 2020**  
**Meeting Held via Teams**

<b>Voting Members</b>	<b>Affiliation</b>
Antonia Antoniou	ME
Tibor Besedes	IAC
Jackson Caruso	UG Student Rep
Kenyetta Johnson	CHEM/BIOCHEM
Boris Priloutski	BIOS
Markace Rainey	GRAD Student Rep
Jerry Seitzman	AE
Kyle Smith	UG Student Rep
Beth Spencer	UG/EDU, Advising
Dawn Strickland	ISyE
<b>Non-Voting Members</b>	<b>Affiliation</b>
Reta Pikowsky	Registrar
John Stein	Vice President-SL and DOS
Colin Potts	Vice Provost, UG EDU
Bonnie Ferri	Vice Provost, GRD EDU/FAC DEV
Christine Conwell	Faculty Exec. Board Liaison
<b>Standing Guests</b>	<b>Affiliation</b>
Steven Girardot	Vice Provost, UG EDU
Jeremy Gray	Registrar's Office
Amy Hodges	Registrar's Office
Brent Griffin	Registrar's Office/UG EDU
Cynthia Jennings	Intern – Student Life
Jamaal Rasheed	Registrar's Office

There are 10 voting members. There are 6 needed to reach a quorum. All votes are unanimous unless otherwise noted.

**Present:** Antoniou (ME), Besedes (IAC), Caruso (UG STU), Johnson (CHEM/BIOCHEM), Priloutski (BIOS), Rainey (GRAD STU), Seitzman (AE), Smith (UG STU), Strickland (ISyE), Pikowsky (REG), Stein (VPStuLife/ODOS), Potts (VProvost-UEDU), Ferri (VProvost-GREDU), Conwell (Faculty Exec. Board Liaison)

**Standing Guests:** Girardot (UGEDU), Gray (REG), Hodges (REG), Griffin (RO-UGEDU), Kohn (EnrollMgt)

**Guests:** Jennings (StuLife Intern), Mayor (Faculty Secretary)

1. There were no Minutes for approval.

2. A motion was made to elect Dr. Seitzman as Chair for this year. The motion was seconded and approved.
3. A motion was made to elect Dr. Johnson as Vice Chair for this year. The motion was seconded and approved.
4. The Registrar was confirmed as Secretary for this year.
5. The meeting format, Teams, was discussed, and the polling feature was tested for voting. Members may also vote using the Chat function. The Registrar's Office will continue to refine use of this tool for managing the meetings.
6. It was determined that Friday, 3:00 PM-4:30 PM generally works for most. The Chair asked the Registrar to identify dates through December. The Spring dates will be set once the Spring schedule for faculty and students is set. The following are the meeting dates for Fall:
  - a. Friday, September 18, 3:00-4:30 PM
  - b. Friday, October 16, 3:00-4:30 PM
  - c. Friday, November 13, 3:00-4:30 PM
  - d. Friday, December 11, 3:00-4:30 PM
7. The Academic Faculty Senate meeting dates are as follows. We should keep this in mind in terms of making sure that we have action items in the queue for the Catalog that is published in May each year.
  - a. Tuesday October 20, 2020
  - b. Tuesday November 17, 2020
  - c. Tuesday February 23, 2021
  - d. Tuesday April 27, 2021
8. Discussion of possible discussion topics.
  - a. These were topics that were mentioned last year, but that were not closed out:
    - i. Honors at graduation
    - ii. Dean's List and/or Faculty Honors designations for part-time students
    - iii. Part of term D Banner limiting withdrawals from specific courses - Registrar's Office will gather information on which academic units are using it and why.
    - iv. Incomplete grades, impact on degree progress and review of policy
    - v. GPA information, academic standing, standing after second term
    - vi. Definition of "one day" in the final exam regulation
  - b. New topics for an upcoming agenda. Members are encouraged to submit items for discussion and to help set priorities from the list.
    - i. Withdrawal deadline (discussion from Spring about deadline to withdraw from classes and the Institute with W grades; Federal Title IV refund calendar limitations would have to be considered)
    - ii. Pass/Fail grade option for all courses (this would have to originate with the Curriculum Committees)
    - iii. Institute Approved Absences for Voting in elections (this is on the agenda for the curriculum committees and will then come to us)
    - iv. Mental health concerns and what we might do or include in the regulations to support campus efforts in this area
    - v. Change of major policy for freshmen (this has been discussed frequently in past years and needs review again)

- vi. Change of major for all students, reviewing the process to determine if there is a means to address the unevenness that creates confusion for students, and for others on campus
  - vii. Data was requested from IRP last year and those reports will be reviewed again to determine how these discussions might be aided by more information
  - viii. Policies from other USG institutions, peers, and aspirational peers is often needed to support discussions and will be gathered as needed
  - ix. It may be important at this time to have the Committee do a review of the entire Rules and Regulations section of the Catalog. The Faculty Secretary pointed out that he would support this action as a best practice and because it is expected of standing committees.
  - x. Someone from GT Legal will be invited to attend a future meeting to go over USG changes in the Misconduct Policy
  - xi. Dr. Cross will be invited to a future meeting to discuss development of policy, best practices
  - xii. Student-Faculty Expectations was mentioned again and would be reviewed as part of the comprehensive evaluation of that entire section of the Catalog
9. Committee members suggested that we provide links to website and Catalog that might be of interest as we continue our work this year.
- a. The 20-21 Catalog is found at: <http://catalog.gatech.edu/>
  - b. Archived Catalogs are found at: <http://catalog.gatech.edu/archived-catalogs/>
  - c. Catalogs that are not archived on the website are available for review in the Registrar's Office, Room 104 Tech Tower.
  - d. Specifically, the Rules and Regulations section of the Catalog over which this Committee has jurisdiction is found at: <http://catalog.gatech.edu/rules/>
  - e. The main page of the Policy Library is at: <https://policylibrary.gatech.edu/>
  - f. The Faculty Handbook is within the Policy Library at: [https://policylibrary.gatech.edu/faculty\\_handbook](https://policylibrary.gatech.edu/faculty_handbook)
  - g. The Faculty Governance website is at: <http://facultygovernance.gatech.edu/>
  - h. The University System of Georgia Academic and Student Affairs Handbook is found at: [https://www.usg.edu/academic\\_affairs\\_handbook/](https://www.usg.edu/academic_affairs_handbook/)
  - i. Information on the CTL website is related to teaching and learning, including tips for developing a syllabus: <https://ctl.gatech.edu/resources>
10. It is important to note that there is often information on the Registrar's Office website related to rules and regulations, such as guidance on use of the Incomplete grade: <https://registrar.gatech.edu/info/incomplete-grades>

There may be times during the Committee's discussion where a change in a rule or regulation is not in order, but perhaps more guidance on how the rule or

registration operates would be useful and that is often a question for the Registrar's website.

Adjourned.

Submitted by,

Reta Pikowsky, Associate Vice Provost and Registrar  
Secretary