

Institute Graduate Curriculum Committee
Minutes
Thursday, November 05, 2020

Committee Members: Head (LMC), Dixon (ME), Bruner (Grad Studies), Catalyurek (COC-CSE), Davenport (COC-ECE), Dey (ISYE), Gunter (AE), Ha (IC), McIntrye (COB), Meredith (CBE), Mulholland (CEE), Nie (BIOS), Phillips (Associate Provost for Academic Effectiveness), Pikowsky (REG), Stone (CRP), Tucker (Faculty Executive Board Liaison), Weiss (ML), Wu (COB)

Presenters/Visitors: Rasheed (REG), Hodges (REG), Hu (ME), Mueller (PUBP), Sarojini (Grad Student)

Note: All action items in these minutes require approval by the Academic Senate. In some instances, items may require further approval by the Board of Regents or the University System of Georgia. If the Regents' approval is required, the change is not official until notification is received from the Board to that effect. Academic units should take no action on these items until USG and/or BOR approval is secured. In some cases, approval by the Southern Association of Colleges and Schools-CoC may also be required; in others, notification by the Institute will suffice. In addition, units should take no action on any of the items below until these minutes have been approved by the Academic Faculty Senate or the Executive Board. The President of the Institute also has authority over some areas.

Note: All votes are unanimous unless noted otherwise.

The Committee has a set minimum of 13 voting members to establish a quorum and conduct official business. Otherwise, business is still transacted and formally voted upon via email vote.

Academic Matters

1. A motion was made to *approve* a request from the School of Industrial and Systems Engineering to deactivate a program. The motion was seconded and approved.

PROGRAM DEACTIVATION - APPROVED

Master of Science in International Logistics

The Master of Science International Logistics no longer admits students due to insufficient demand. According to Lite.gatech.edu, the last enrollments were 10 students in 2015. Since then, all students have graduated with no new students being admitted.

Demand for the MSIL program decreased steadily over the past 10 years and is now at 0. Demand for other ISyE programs, particularly MS SCE and MS

Analytics, has been increasing rapidly, and the faculty who were teaching for the MSIL program are needed to teach in our other MS programs instead.

The School is currently considering options for the future of this degree program, including minor modifications, major modifications including format and possible name changes, or program cancellation.

2. A motion was made to *approve* a request from the School of Mechanical Engineering for a new course. The motion was seconded and approved.

NEW COURSE – APPROVED

ME 6607 Interfacial Fluid Mechanics (3-0-0-3)

Note: The Committee posed a question about lower enrollment numbers (less than 10) for the course. The instructor responded that it was perhaps because the course wasn't offered on a consistent basis, but with a permanent course number and a more consistent offering cycle it was expected that the course would have higher enrollment numbers.

3. A motion was made to approve a request from the College of Computing for a program modification. The motion was seconded and approved.

PROGRAM MODIFICATION - APPROVED

Master of Science in Computer Science (Machine Learning and Interactive Intelligence concentrations)

The request is to add existing course CS 6603 AI, Ethics, and Society to each concentration pick.

4. A motion was made to approve a request from the School of Public Policy for a program modification. The motion was seconded and approved.

PROGRAM MODIFICATION - APPROVED

Master of Science in Cybersecurity (Public Policy track)

The following has been requested for the Public Policy track:

- Correct typo in title of INTA 6104 Scenario Writing and Path Gaming
- Add the following courses as elective options:
 - INTA 6450 Big Data and Security
 - CS 8833 Security Operations and Incident Response
 - INTA 6103 International Security
- Clarify Catalog language by clarifying the ECE/CS elective options along with free elective options

Discussion Item

1. During the meeting, the Committee asked about cleaning up the Catalog with courses that were no longer taught. The Registrar is working with Institute Research and Planning to compile a list of courses that have not been taught in the last 5 years. These lists will be sent out to units so they may review and let the IGCC know what courses should be taken out of the Catalog.
2. The Registrar's Office created a spreadsheet indicating GRE requirement (for admission criteria) by program. The RO/Graduate Studies have received several updates and this list gives an overview of what each program has decided to do for the time being. Some programs have voted to permanently eliminate the GRE as a requirement for admission and some have temporarily suspended it as a requirement.

Graduate Studies lists the admission requirements for each program on its website and the information needs to be kept up-to-date so that applicants in a given cycle will know what is required. This information is not listed in the Catalog, but records of the decisions must be kept by the IGCC and will be tracked on the spreadsheet. It should also be posted in the Institute Catalog.

The Catalog states only that test scores required for admission are under the purview of the program. It may be important to note again that it is by program, not by School or College. Different programs within a School or College have the option to require a test score or not.

It was asked whether this is under the purview of the IGCC or not. The Registrar noted that if a proposal were made to change the Catalog language in any way, the Committee would need to vote on it. We are not requesting formation on these decisions because the IGCC needs to or should vote on them, we are trying to keep a current and clear record of which programs are doing what with test scores so that we and graduate admission are all on the same page with the various requirements.

Graduate Studies and the Registrar's Office will continue tracking the decisions of each program and report back to the IGCC as a matter of information.

Petitions

1. A motion was made to approve actions taken on petitions in the following areas. The motion was seconded and approved.

The following petitions were reviewed administratively by the Registrar's office. (All approved except where noted.)

Petitions reviewed from 10/09/2020 to 11/05/2020:

1- Term withdrawal

- 14- Readmission after 1st drop with support of the School
- 2- Selective Withdrawal with support of the School and documentation
- 3- Six-year rule waiver
- 2- Late Registration for the current term
- 1- Adjust course hours within current term
- 1- Count 9000-hours as 7000-hours for MS degree
- 1- Cancel registration for current term with acceptable explanation
- 1- Petition to return after withdrawing from the term
- 1-Use 18 hours of undergraduate coursework toward MS degree
(administrative issue with updating of record after completion of BS degree)
- 1- Adjust variable course hours for current term

Submitted by,

Reta Pikowsky
Associate Vice Provost and Registrar
Secretary, IGCC