

**GEORGIA INSTITUTE OF TECHNOLOGY
SCHEDULED MEETING OF THE FACULTY,
FACULTY SENATE, AND
THE ACADEMIC FACULTY SENATE**

**Tuesday, October 23, 2018, 3:00
Student Center Theater**

MINUTES

1. Provost Bras opened the meeting at about 3:00 PM.
2. Dr. Bras shared the following information.
 - a. There are a lot of leadership searches going on now. Two important faculty searches are for CoC and CoS deans. The CoC Dean search is being chaired by Raheem Beyah and the CoS Dean search is being chaired by Pinar Keskinocak. The committees are working hard to review the applicants that are being submitted. There is also a search for the Executive VP for Administration and Finance that is being led by Al Trujillo, President of the GT Foundation. The search for VP Ethics, Compliance, and Legal Affairs is being led by Lynn Durham. VP Institute Communications committee is chaired by Kaye Husbands Fealing. Senior VP and Director for GTRI is being chaired by Steve McLaughlin.
 - b. Commission on the Next in Education: being very active in discussion ideas and piloting concepts. He encouraged us all to read it. A lot of time talking about it in many different venues. The report is very well received. There are a series of national meetings. The next is a Round table Nov 8th in New York. We can all be proud of this report.
 - c. Ethics Awareness Week: Nov 11-17 is coming up. There will be many activities related to Ethics Awareness. Kickoff event is titled Ethical Leadership a Shared Commitment on Nov 6th at 8 am to noon at the Academy of Medicine. Everyone that can, please attend that event and others. The Provost encouraged us all to participate and be engaged. There will also be a talk by Prof Steve Salbu who is director of Cecil B Day Program in Business Ethics Centers & Initiatives on Strategies to Build Ethical Climate and Behaviors in Organizations on Nov 15th 2 to 4 pm in the Student Center Theater.
 - d. Early Action Admissions: GT has postponed the deadline for students affected by hurricanes. The numbers already with the regular deadline far exceed numbers from last year. Last year we were at about 16,000 that applied for Early Action; this year we already have 20,000. Predictions are we will have 40,000 applications. This is good as it speaks to the reputation of the Institution and provides for a deep pool to get the best students. In the end, we will be declining students that are very good but we don't have enough room. This is a difficult path for our admissions team; they do a fantastic job.
 - e. We have a new Associate Vice Provost for Advocacy and Conflict Resolution, Benjamin Flowers. He accepted the job effective Oct 15th. That is a role started a few years ago in the Provost's office to handle conflicts that arise. Many conflicts are handled at the unit level and that is the preferred path.

- f. Speakers for graduation ceremonies: Former Secretary of State Condoleezza Rice is the keynote speaker for the fall 2018 undergraduate commencement ceremony. Outstanding speaker and is one of the few persons that has served at a high level in the government that came from academia and she has returned to academia.
 - g. Initiative 2020: is an effort to obtain \$450M in the next 3 years for a variety of purposes. All good purposes that include programmatic, athletic, and development for building and structure. The first one is for undergraduate and graduate student financial aid most of which is need bases.
 - h. China efforts: the campus is being prepared now and will take two or three more years. Development around some warehouses that will be multipurpose. Our position is that we believe that it is increasingly important to work with China in education.
 - i. U.S. Secretary of Education Betsy DeVos visited GT. She wanted a small group; she met with several people on a few specific topics that included enrollment and admission, Creating the Next, and online education.
3. The Provost asked for the minutes of the April 17, 2018 meeting to be approved. He indicated that the minutes were posted on the faculty governance web site and no additions or corrections had been received. (See [Attachment #1](#) below for web site reference). **The minutes were approved without dissent.**
4. Dr. Bras called on Professor Karen Head, Professor Bill Todd, and Ms. Serena Wallace, Co-Chairs of the Charitable Campaign, to explain the campaign this year. The website is in [Attachment #2](#). Professor Todd introduced himself as a professor in the College of Business and stated he is pleased to chair the campaign this year with his colleagues Karen and Serena. The Charitable Campaign is an important component of life at GT as it is a way to give back to the community. A number of philosophers suggest that for a person to have a full and rewarding life, people need to be engaged with four sectors: education, cultural dimension, human services, and spiritual. This campaign is a way to be engaged with contributing funds.

There are a lot of apps now that provide opportunities to make donations. What is nice about the Charitable Campaign is there are hundreds of worthy organizations and they have all been vetted. GT gets zero percent so all donations go directly to the charity selected. There are different ways to make a donation, you can give by a check or by payroll deduction. The campaign is scheduled to end on Oct 31st. They encouraged everyone to participate and take the message back to their units.

Provost Bras encouraged us to take their message very seriously. We should pride ourselves in giving; GT has won awards for many years for our size organization.

5. The Provost called on Professor Joe Hughes to discuss *Faculty Handbook (FH)* modifications. He used the presentation and handout in [Attachment #3a and #3b](#) to provide details of the recommended changes. Proposed changes included section 3.2.2, Non-Tenure Track Academic Faculty: Hiring and Promotion Guidelines. There are two sets of changes for this section. The first is to clarify information that was changed in the April 2019 edition of the *FH*. The second set of changes are to add the title of Principal Lecturer and associated promotion procedures; this title was authorized by the Board of Regents in May 2018. There

was some discussion about whether a unit “must,” rather than “should,” create criteria for promotion. It was noted that “it is expected” is used as the comparable language in the Academic Professionals section.

Professor Hughes made a motion on behalf of the Statutes Committee for approval of changes to section 3.2.2 of the *Faculty Handbook* as summarized in the presentation and detailed in the accompanying memo. There was a second. An amendment was made to replace “should” with “is expected to”. There was a second to the amendment and the amendment was approved. There was no additional discussion on the motion so the vote was taken on the motion which was approved without dissent.

6. The Provost then called on representatives of each of the Standing Committees of the Faculty as a whole to present their annual reports and any minutes requiring approval. There were no specific action items that needed further approval. In most cases the representatives followed closely the reports in the committees’ files on the faculty governance website noted in [Attachment #4](#) below and so this text is not repeated here. The following is an outline of the material presented showing the representatives that appeared to make the presentations

Standing Committees of the Faculty

- a. Faculty Benefits – Dr. Stephanie Merrick presented the Annual Report for Prof. Raquel Lieberman (Chair, 2016-18) and Cathy Carpenter (Chair, 2018-19)
Minutes 08/31/17, 09/28/17, 10/26/17, 12/07/17, 01/25/18, 03/22/18, 04/26/18. No action items.
Dr. Merrick moved to have the above minutes approved and the motion passed without dissent.
 - b. Faculty Honors – Mr. Andrew Battigaglia for Dr. Nathan Moon (Chair, 2016-19) presented the [Annual Report](#). No action items.
 - c. Faculty Status & Grievance – Prof Andrew Peterson Chair (2017-19) presented the [Annual Report](#).
 - d. Statutes – Prof. Joe Hughes (Chair 2014-18) presented the [Annual Report](#).
Minutes 08/16/18. No action items other than those already covered above.
Professor Hughes moved to have the above minutes approved and the motion passed without dissent.
 - e. Faculty Services – Dr. David Gottfried, Chair 2017-18 and Dr. Chris Edmonds (Chair 2018-19) presented the [Annual Report](#).
Minutes 09/28/17, 10/30/17, 11/27/17, 01/29/18, 02/26/18, 03/12/18, 04/30/18. No action items.
Dr. Gottfried moved to have the minutes approved and the motion passed without dissent.
 - f. Welfare & Security – Dr. Mark Mitchell presented the [Annual Report](#) for Ms. Patricia Kenly (2016-19).
Minutes 10/03/17. No action items.
Dr. Mitchell moved to have the minutes approved and the motion passed without dissent.
7. The Provost then called on representatives of **Standing Committees of the Academic Faculty** to present annual reports, minutes and action items requiring approval. In most

cases the representatives followed closely the reports in the committees' files on the faculty governance website noted in [Attachment #5](#) below and so that text was not repeated here. The following provides an outline of the material presented showing the representatives that appeared to make the presentations. Where presenters utilized additional presentation materials, they are noted below and provided as attachments.

Standing Committees of the Academic Faculty:

- a. Institute Undergraduate Curriculum – Prof. Angus Wilkinson (Chair 2018-19) presented the [Annual Report](#) and also covered minutes and action items, including those from the 2017-18 academic year, utilizing the presentation in [Attachment #5a](#).
Minutes: 04/24/18, 05/08/18, 05/22/18, 06/12/18, 06/26/18, 08/07/18, 08/21/18, 09/04/18, 10/02/18.
Action items: From 05/08/18: AE: 5 new courses; Pub Policy: add core attributes to 3 existing courses; Int Affairs: 2 new courses with attributes; Mod Lang: pre-req mod, 8 new courses. **From 06/12/18:** Mod Lang: 11 new courses, 1 new course with attributes, new subject code PORT (Portuguese); Business: 1 new course, degree mod; Chem and BioChem: degree mod; MSE: 1 new course, minor mod. **From 09/04/18:** CoC and LMC: degree mod; MSE: degree mod; CoS: new course; Math: degree mod. **From 10/02/18:** Music: deactivate courses; Naval Sci: 1 new course; ISyE: 1 new course; Psych: minor mod; MSE: degree mod; Econ: new degree option; BioSci: new subject code.
Prof. Wilkinson moved for the adoption of the action items, it was seconded and passed. He then moved for the approval of the minutes which were seconded and approved without dissent.
- b. Institute Graduate Curriculum – Prof Kristie Macrakis (Chair 2018-19) presented the [Annual Report](#). She also covered minutes and action items from both academic years, utilizing the presentation in [Attachment 5b](#).
Minutes: 05/24/18, 06/21/18, 08/23/18, 09/06/18, 10/04/18.
Action Items: From 05/24/18: MOU GT Loraine and Central Casablanca; EAS: 13 new courses; CoC: 1 new course, degree mod; IC/AE/ECE/ME/BME: degree mod; CEE: 1 new course; City and Reg Plan: 1 new course. **From 09/06/18:** LMC: 3 new courses; Physics: 1 new course. **From 10/04/18:** IC: 1 new course; CoC: degree mod; Public Policy: new degree MSEEM.
Prof Macrakis moved for the approval of the action items; they were seconded and approved without dissent. She also moved for the approval of the minutes that were seconded and approved.
- c. Student Regulations – Chair, Prof. Al Ferri (2015-19) presented the [Annual Report](#) and minutes and action items for both academic years utilizing [Attachment #5c](#).
Minutes: 05/01/18, 09/07/18. No action items
Prof Ferri moved for the approval of the listed minutes that were seconded and approved.

- d. Student Academic & Financial Affairs – Dr. Ruth Poproski (2016-18) used **Attachment #5d** to present the [Annual Report](#).
No action items.
 - e. Student Activities – Quinn Foster, Student Organizations Coordinator, presented the [Annual Report](#), action items, and minutes on behalf of the committee.
Minutes: 09/08/17, 10/04/17, 10/25/17, 11/08/17, 11/29/17, 01/30/18, 02/13/18, 04/03/18, 04/17/18, 04/20/19, 04/24/18.
Action items: Approval of all student activity charters and constitution revisions recommended by the committee as documented in their minutes and the annual report.
Quinn Foster moved for the adoption of the action items; this was seconded and approved. They then asked for the adoption of the minutes which was seconded and approved.
 - f. Student Grievance & Appeal – Chair, Prof. Elliot Moore (2015-19) presented the [Annual Report](#).
 - g. Student Honor – Chair, Prof. Jake Soper (2014-19) presented the [Annual Report](#).
 - h. Academic Integrity – Prof. Jake Soper (Interim Chair 2018) presented the [Annual Report](#).
Minutes: 10/26/17, 11/20/17. No action items.
Prof Soper moved for the adoption of the listed minutes. These were approved without dissent.
 - i. Student Computer Ownership – Prof. Joe Hughes presented the [Annual Report](#) for Prof. Ben Klein (Chair 2017-18).
Minutes: 10/03/17, 03/12/18. No action items.
Prof Hughes moved for the adoption of the listed minutes. These were approved without dissent.
8. The Provost thanked all those that are chairs or members of committees for the work they do. He then asked if there was any other business. Hearing none, the Provost adjourned the meeting.

The meeting was adjourned at about 4:55 PM.

Respectfully submitted,
Jeanne Balsam
Secretary of the Faculty
November 23, 2018

Attachments:

1. [Minutes](#) of the April 17, 2018 meeting of the Academic Faculty, Academic Faculty Senate, and a called meeting of the Faculty.
2. [Website](#) for the Georgia Tech Charitable Campaign

3. *Faculty Handbook* modification [presentation](#) and [proposal](#)
4. [Annual Reports and Minutes](#) of Standing Committees of the Faculty
5. [Annual Reports and Minutes](#) of Academic Standing Committees
 - a. [IUCC presentation](#)
 - b. [IGCC presentation](#)
 - c. [SRC presentation](#)
 - d. [SAFAC presentation](#)