

**GEORGIA INSTITUTE OF TECHNOLOGY
SCHEDULED MEETING OF THE ACADEMIC FACULTY,
AND THE ACADEMIC FACULTY SENATE,
COMBINED WITH A CALLED MEETING OF THE FACULTY**

**Tuesday, April 23, 2019, 3:00
Student Center Theater**

MINUTES

1. President Peterson opened the meeting at 3:05 PM.
2. The President asked for the minutes of two meetings to be approved.
 - a. The February 19, 2019 meeting minutes have been posted on the Faculty Governance web site and no additions or corrections had been received. (See **Attachment #1** below for web site reference). **The minutes were approved without dissent.**
 - b. On April 5, 2019 we had a called meeting of the Research Faculty Senate. Those minutes are also available for review (See **Attachment #2**). He stated that he had received a request from the Faculty Executive Board (FEB) to call a special meeting of the Research Faculty. Ms. Balsam, Secretary of the Faculty, referenced the *Faculty Handbook* that provides for the President to call a special meeting on his own volition, on a request from the FEB, or a petition from 1/3 of the members of a specific group. This request had gone to the FEB where a motion was made and passed. The President called that meeting with the single topic to have a discussion about the representation of research faculty on the Presidential Search Committee. There was a concern from the research faculty, with the majority in GTRI, that there was no representative from the research faculty on the search committee. There was a discussion and a motion was put forward, that was seconded, then additional discussion. We determined that a quorum was not present, but we had a vote anyway. The vote was 48 for with 1 abstention. The Resolution had a request for a research faculty member to be added to the Presidential Search Committee. The President sent that Resolution to Chancellor Wrigley who sent a response back to the President. The Chancellor communicated that he felt the process was down the road a long way and he did not want to change the committee at that time. The Chancellor said that several open forums had been offered and research faculty had an opportunity to provide input and share their thoughts about criteria and suggestions for the President at those forums. **The minutes were approved without dissent.**
3. The President shared the following remarks:
 - a. Searches:
 - a) Presidential Search: he said he has no insight into the actual search, but does know they are making progress. The goal is to identify and have in place the 12th President of Georgia Tech sometime this summer; President Peterson said he would remain in place until the new President is on campus.

- b) Vice-President Administration and Finance: they had a search committee that narrowed the selection then the President selected someone. After the offer, there were some personal issues and the person was not able to take the position. It was decided to let the search begin again when the new President is in place.
 - c) Dean of the College of Sciences: the new Dean is Susan Lozier, she is the Distinguished Professor of Ocean Sciences at Duke University. We are excited to have her come to Georgia Tech.
 - d) Dean College of Computing: Charles Isbell has been named as the new Dean. He has been the Associate Dean for several years.
- b. There has been some restructuring. Lynn Durham is the Associate Vice-President and Chief of Staff has joined the Executive Leadership Team.
 - c. New Vice President for Communications: Renee Kopkowski has been named as the new VP for Institute Communications. She has a long history in corporate communications
 - d. John Tone is the Interim Dean in the Ivan Allen College of Liberal Arts.
 - e. EVPR Office has done some restructuring and has a current search for two positions: Vice-President for Interdisciplinary Research and Vice-President for Research Operations. Dr. Abdallah hopes to have a decision in the next few weeks.
 - f. Adam Stulberg has succeeded Joe Bankoff as the Chair of the Sam Nunn School of International Affairs.
 - g. CEISMC is moving from the College of Sciences to the Center for 21st Century Universities (C21U)
 - h. Tech Square: CODA, the High performance computing building is opening. We have a project planned for the area where the Parking and Transportation Department and parking lot are located. The legislature has budgeted \$4.3M for planning funds. That lot will look a lot like the Coda building. There were be a 20 story building; will house ISYE and College of Building graduate programs.
 - i. Applications: record 36,936 applicants for next year's freshman class. That is a 4% increase over last year. Dramatic increase in applicants to Georgia Tech.
 - j. Commencement speakers: We have 4 great speakers. Vice Provost for Graduate Education and Faculty Development Bonnie Ferri will give the commencement address for the PhD ceremony. Former astronaut and Georgia Tech PhD alumna Sandra Magnus provide the Master's keynote address. Lieutenant Governor Geoff Duncan is the keynote speaker for the morning undergraduate commencement ceremony and the afternoon undergraduate ceremony address will be from Georgia Lottery President and CEO Gretchen Corbin.
4. The President then called on Ms. Reta Pikowsky, Registrar, to present the candidates for the spring commencement. She shared the presentation in **Attachment #3**. We will have another large crowd. We are bringing in a lot of students in to the Institute and they are graduating. All

numbers have increased in every graduation category. The majority of the master's students comes from OMSCS. The spring list of degree candidates has been reviewed and revised as necessary. **She moved to approve the candidates. The motion was seconded and passed without dissent.**

5. The President asked Prof Lizanne Destefano to provide status from the Task Force on Teaching Effectiveness. She followed closely the presentation provided in [Attachment #4](#). The charge was to look at current practices for evaluating and promoting teaching effectiveness; and to look at best practices and do some peer bench marking. A large part of the review was a look at CIOS because it is a primary way of evaluating teaching effectiveness on this campus. As they started the task force, they did a literature survey on how to evaluate teaching effectiveness in higher education which will be made available on the CETA website. They benchmarked with peer institutions who are doing innovating things in this area. They did statistical analysis on CIOS over many years and pilot studies. They had discussions and focus groups with students, faculty, chairs, deans, and provided town halls. Teaching effectiveness has dimensions in terms of how we teach, what we teach, and impact on long term success; CIOS does not provide all these dimensions. They looked at different sections of selected core courses and at the DFW (students receive D or F or Withdrew) rate across difference sections. The Task Force recognize that CIOS results indicate the students are pleased with the majority of the faculty, but there are some that receive low scores from the students. A goal is to determine how to get more informative data in the hands of the department to know how to work with poor teachers. They made recommendations for modifications to CIOS that was piloted during summer 2018. There were also best practice recommendations that included the use of mid-term evaluation.

There were questions and discussions about the recommendations. The purpose of this presentation was to provide status from the Task Force who are preparing a final report. A motion was made and seconded to continue the discussion. Comments included concerns about bias and information used in promotion and tenure. The President said this was a status and report with recommendations and those recommendations can remain open for further consideration by the task force; we can entertain it at the end of the meeting if time allows. **A motion was made and seconded that the report be remanded back to committee to consider the discussions from this meeting and consider expanding the committee to include academic faculty; the motion passed.**

6. The President called on Prof Joe Hughes, Past Chair of the Statutes Committee to share recommended changes to the *Faculty Handbook*. The presentation is seen in [Attachment #5a](#) and specific changes are detailed in the request seen in [Attachment #5b](#). The proposed changes are related to the standing committees of the faculty. He stated these recommended changes are part of the Statutes and require two readings. The first reading for proposed changes to section 2.1 and 2.6 were approved for a first reading at the February 19th meeting. Today, is the second reading. There was one amendment approved at the first reading for section 2.6.3, to strike adding the Institute's General Counsel or designee to that membership. Prof Hughes made a **motion: Having been approved, as amended, by the Faculty on first reading on February 19, 2019, it is moved to approve on second reading the proposed changes to sections 2.1 and 2.6 of the Faculty Handbook, as detailed in the**

accompanying report posted online and linked to the meeting agenda. The motion was seconded and approved.

Unless opposed, additional editorial changes, as summarized in this presentation, will be made to the *Faculty Handbook* to ensure consistency with the approved changes. There were no objections so the changes are accepted.

Next, Prof Bill Hunt, Statutes Chair, presented ([Attachment #6a](#)) a request ([Attachment #6b](#)) for modifications to section 3.2.2, Librarians and Archivists concerning the Hiring and Promotion Guidelines. The proposed changes were developed based on recommendations from the Library and Faculty Affairs to bring the handbook into alignment with the Association of Research Libraries (ARL). **Prof Hunt made a motion to endorse the proposed modifications that was seconded and passed.**

7. The Provost then called on representatives of **Standing Committees of the Academic Faculty** to present minutes and action items requiring approval. In most cases the representatives followed closely the reports in the committees' files on the faculty governance website noted in [Attachment #7](#) below and so that text was not repeated here. The following provides an outline of the material presented showing the representatives that appeared to make the presentations. Where presenters utilized additional presentation materials, they are noted below and provided as attachments.

Standing Committees of the Academic Faculty:

- a. Student Regulations – Chair, Prof. Al Ferri presented the action items and minutes utilizing [Attachment #7a](#).

Minutes: 02/08/19, 03/08/19, 04/19/19

Action items: From 02/08: course requirements; grievance procedures; new course and unit of credit definitions. **From 04/19/19:** grade substitution policy; student-faculty expectations.

Prof Ferri moved for the approval of the action items.

- **There was a friendly amendment to Changes to the Grade Substitution Policy, V. Grades/Average, B. Academic Average:** amendment to clarify the wording
 - A student who repeats a course for which the student has previously received credit (either by class work at the Institute, through AP/IB credit, or credit transferred from another school) forfeits the original credit in the event the student should fail the course on ~~the second~~ **subsequent** attempts. Where a course has been repeated, both the original and subsequent grades are included in the average, but the credit is counted only once. The academic average includes ~~both~~ **all** attempts, unless a grade substitution request has been approved and processed.
 - **The motion for the friendly amendment was seconded and approved.**
- **There were two friendly amendments to Changes to Student-Faculty Expections, B. Student Expectations:**

- #8: add “their” to “to have reasonable access to graded materials for individual assignments, projects, or exams, to review their graded material in a timely fashion, and to have a clear explanation of grading criteria and grade determination.
- #9: remove “individual” from “to have their letter grade in a class based on their individual performance based on course criteria and not solely on their performance relative to their classmates;
- **The friendly amendments were seconded and approved.**

The motion to approve the action items as amended was seconded and approved without dissent. He then moved for the approval of the minutes that were seconded and approved.

- b. Institute Undergraduate Curriculum – Mindy Millard-Stafford for Prof. Angus Wilkinson, Chair utilized the presentation in **Attachment #7b** to discuss the action items and minutes.
Minutes: 02/26/19, 03/05/19, 04/02/19, 04/09/19, 04/16/19
Action items: Action items: From 03/05: BioSci: 4 new courses; ISYE: degree mods; Biomed Engineer: 1 new course, degree mod; Physics: minor mod; LMC/HSOC/Mod Lang: new minor; ECE: pre-req mod. **From 04/02:** Math: course update; Chem & Biochem: 1 new course, degree mod; Arch: 13 new courses, degree mod; ECE: degree mod; City and Region Planning: minor mod; BioSci: 3 new courses, minor mod; EAS: degree mod; Business: 4 new courses. **From 04/09:** Business: minor mod, certificate mod, degree mod, new certificate; ME: certificate mod, minor mod, 3 new courses, degree mod. **From 04/16:** ISYE: 2 new courses; BioSci: 2 new courses; Econ/Int Affairs: new BS/MS option; Physics: 2 new courses, new certificate, degree mod.
Prof Wilkinson moved for the adoption of the action items, it was seconded and passed. He then moved for the approval of the minutes which were seconded and approved without dissent.
- c. Institute Graduate Curriculum – Prof Kristie Macrakis, Chair, covered minutes and action items utilizing the presentation in **Attachment #7c**.
Minutes: 03/07/19, 04/04/19, 04/11/19
Action Items: From 03/07: CoE: degree mod; Interactive Comp: 1 new course; Pub Policy: 2 new courses; Mod Lang: 3 new courses. **From 04/11:** AE: 1 new course; Interactive Comp: degree mod; Int Affairs: new degree; Econ/Int Affairs: new BS/MS Option; Arch: 12 new courses, degree mod master of Arch, 3 new courses, degree mod MS Urban Design; Music, degree mod; AE/Int Affairs/ BioSci/ Chem 7 Biochem/EAS: new embedded certificate.
Prof Macrakis moved for the approval of the action items; they were seconded and approved without dissent. She also moved for the approval of the minutes that were seconded and approved.
- d. Student Academic and Financial Affairs (SAFAC) – Prof Hughes for Chair, Prof. Hamid Garmestani presented the minutes utilizing **Attachment #7d**.
Minutes: 04/18/19, 03/12/19, 04/18/19. No actions

Prof Hughes moved for the approval of the minutes that were seconded and approved.

8. Prof Hughes presided over the meeting when President Peterson had to leave; he stated we had skipped over item #5 earlier concerning Policies and Procedures regarding textbook orders and public information; there is a handout at the back of the room and a link from the agenda for this information. This was initiated due to federal and USG requirements. This is being presented to the faculty for information so please read the handout.
9. Prof Hughes asked if there was any other business. Prof Ferri stated there were a lot of amendments and votes and asked who could vote. Prof Hughes stated that the whole faculty votes on the Faculty Handbook; when we were discussing the Student Regulations, then the Academic Faculty should vote on those items. Hearing no additional business, he adjourned the meeting.

The meeting was adjourned at about 5:45 PM.

Respectfully submitted,
Jeanne Balsam
Secretary of the Faculty
October 13, 2019

Attachments:

1. [Minutes](#) of the February 19, 2019 meeting of the Faculty, Faculty Senate, and the Academic Faculty Senate.
2. [Minutes](#) of the April 5, 2019 called meeting of the Research Faculty Senate
3. Spring 2019 degree candidate [information](#)
4. Teaching Effectiveness [presentation](#)
5. *Faculty Handbook* modification to section 2.6, Standing Committees (2nd reading) [presentation](#) and [request](#)
6. Faculty Handbook modification to section 3.2.2 Non-Tenure Track Academic Faculty Members, [presentation](#) and [request](#)
7. [Annual Reports and Minutes](#) of Academic Standing Committees
 - a. [SRC presentation](#)
 - b. [IUCC presentation](#)
 - c. [IGCC presentation](#)
 - d. [SAFAC presentation](#)