

**GEORGIA INSTITUTE OF TECHNOLOGY
WINTER MEETING OF THE FACULTY
FACULTY SENATE, AND
ACADEMIC FACULTY SENATE**

**Tuesday, February 13, 2018, 3:00
Student Center Theater**

MINUTES

1. President Peterson opened the meeting at about 3:00 PM.
2. Dr. Peterson shared the following remarks on matters of interest to the campus:
 - a. President Peterson just arrived from the Mayor's office. Yesterday, he met with Chief of Police Erica Shields. We have a very aggressive Clery zone that reaches from Centennial Olympic Park to 17th Street and from Peachtree Street to Marietta Street. If there is a crime in our zone whether it is a student or not, we report it. We have about 1500 cameras that are all coordinated in a central area that are monitored. Increased the patrols in Home Park and working with Georgia Power to improve lighting. We have removed the fee for riding the stinger. There is a license plate reader that looks at database to determine if the car has insurance. Chief Shields has stated that APD will do more in Home Park.
 - b. Legislature is in session. Today is day 20 so half of the way through the 40 day session. There are a number of issues that we are watching. We have \$30.6M for phase 2 of the library renovation project that is in the Governor's budget. We have a \$5M request for equipment for NSF, ERC, and Biomolecular Manufacturing. There is about \$50M for repair and renovation for the system. And \$60M for formula funding. If those are funded, GT would receive about 10% of that money. There is no money in the budget for raises. It is unclear what will happen with tuition that is set by the Regents after the Legislature is done. There is a bill to transfer authority for tuition from the Regents to the Legislature and we are opposed to that bill.

February 20th will be the USG Research University Day at the Legislature. Four institutions will be there: GT, UGA, GSU, and Augusta University. GT will have about 50 students for Research University Day.
 - c. Action Teams: we have 3 action teams that have recommendations. They have about 120 recommendations. We have implemented a lot of the recommendations. They are making progress on addressing issues that came out of the action teams.
 - d. CODA Building: A lot of activity in Tech Square with the construction for the Koda building. It is going to be 24-26 stories. It took about 10 months for construction underground and they are now at ground level. It is now starting to come out of the ground so you can see what it is going to look like. It is 750,000 square feet \$375M project. We will occupy about half of the building and the other half will be businesses that want to interact with GT in some way similar to how businesses in the Biltmore work with us. Activity in Tech Square continues. About two weeks ago, we opened an Innovation Center for Chick-fil-A; the Chick-fil-A app was created at GT.

- e. IEEE Fellows: GT had four faculty members named IEEE Fellows. They are Jaydev Desai, a professor in the Wallace H Coulter Department of Biomedical Engineering, Saibal Mukhopadhyay and Justin Romberg, both professors in the School of ECE, and Jim Sangston, a Senior Research Engineer in GTRI.
- f. National Academy of Engineering: Three faculty members selected to NAE. They are Timothy Lieuwen, Jianjun Shi, and Gary May (former Dean of CoE).
- g. Question: did the GBI finish their report.

Answer: Yes, it has been completed and sent to the District Attorney. The President has not seen it.

3. The President asked for the minutes of the November 14, 2017 meeting to be approved. He indicated that the minutes were posted on the faculty governance web site and no additions or corrections had been received. (See **Attachment #1** below for web site reference). **The minutes were approved without dissent.**
4. Dr. Peterson called on Dr. Leslie Sharp, Associate Vice Provost, Graduate Education and Faculty Development to share the results of the Academic Faculty Satisfaction Survey conducted in the spring of 2017. She used the presentation in **Attachment #2**. The survey was administered by the Collaborative on Academic Careers in Higher Education (COACHE); a national effort coordinated through Harvard Graduate School of Education. A survey of full-time Academic Faculty employed for over a year. We wanted to find out how satisfied our faculty are. This was an opportunity to compare GT with a cohort of 112 schools and a selected comparison with 5 peer institutions. When we look at the overall results we see that GT is doing well when compared with our cohort and our peers, but this does not mean that we cannot make improvements. Eighty percent of our faculty are satisfied or very satisfied. About 75 % are satisfied or very satisfied with their School. COACHE did not identify any areas of concern, but the GT group has identified areas for improvement.
5. President Peterson called on Prof. Joe Hughes, Chair, Statutes Committee to discuss requests for updates to the *Faculty Handbook*. See **Attachment #3** for the presentation and request. There are two subsets of changes.
 - a. Statutes: first reading and vote:
 - 2.6.7, Institute Undergraduate Curriculum Committee
 - 2.6.8, Institute Graduate Curriculum Committee

This first set of changes are Statutes that require two readings and vote. The first reading is today and if approved will have the second reading at the next meeting of the Faculty. This request has to do with adding the Associate Provost for Academic Effectiveness as a voting member to a list of Administrators that are on the curriculum committees.

A request from the IGCC to modify the formula for the allocation of membership (seats) among the colleges to the IGCC; the current formula has worked well until we created the online master's programs and the number of students participating in those programs changed the balance of the IGCC membership. The request is to change the formula from student majors to student credit hours. This is a better representation as many of the online

graduate students are part-time so basing the formula on graduate student credit hours is a better representation.

Prof Hughes made a motion from the Statutes Committee for approval of this first reading. The motion was seconded, and passed. This request will come back in April for a second reading.

b. The next two items are not statutes and require one reading and vote for approval.

- Section 3.2.1, Research Faculty: Hiring and Promotion Guidelines

Senior Researcher – request to move information and add a statement to better clarify the requirement for time in rank for the candidate with a PhD who is seeking promotion to Senior Researcher.

Prof Hughes made a motion from the Statutes Committee for approval. The motion was seconded, and passed.

- Section 3.3.5, subsection on Extension of the Probationary Period for Tenure

There are some circumstances where we allow an extension of the date which you must apply for tenure, it does not change the earliest date you are eligible to apply for tenure. Typical approved extensions are the birth or adoption of a child, disability, illness. Changes came from the Advanced Professors, Faculty Benefits, and changes to be in alignment with Board of Regents. Added Unit Head that can refer to the Dean or the School Chair. Change time to request an extension from three months to twelve months as sometimes it is hard to know within three months if a formal extension will be needed.

Prof Hughes made a motion from the Statutes Committee for approval. The motion was seconded, and passed.

6. President Peterson asked Mr. Doug Nation, Chair of the Faculty Nominations Committee to share information about the upcoming spring election and opportunities to run for elected faculty governance positions in the spring elections. He used **Attachment #4** to show the members of the Nominations Committee and the positions open for election. Mr. Nation asked for nominations to be sent to the email address on the attachment. There will be announcements in the Daily Digest, the Whistle, and the GTRI Newslines.
7. The President then called on representatives of **Standing Committees of the Faculty** to present minutes and action items requiring approval. There were no specific action items that needed further approval. In most cases the representatives followed closely the reports in the committees' files on the faculty governance website noted in

Attachment #4 below and so this text is not repeated here. The following is an outline of the material presented showing the representatives that appeared to make the presentations

8. President Peterson then stated we need to approve the minutes (**Attachment #5**) from the Statutes Committee. There are no additional actions that have not already been addressed. **He made a motion that the Statutes minutes be approved which was seconded and approved without dissent.**

9. President Peterson then called on representatives from **Standing Committees of the Academic Faculty** to present minutes and action items requiring approval. In most cases the representatives followed closely the reports in the committees' files on the faculty governance website noted in **Attachment #6** below and so that text was not repeated here. The following provides an outline of the material presented showing the representatives that appeared to make the presentations. Where presenters utilized additional presentation materials, they are noted below and provided as attachments.

Standing Committees of the Academic Faculty:

- a. Institute Undergraduate Curriculum (IUCC) – Chair, Prof. Rhett Mayor 11/28/17, 12/12/17, 01/09/18, 01/23/18, 02/06/18. See presentation in **Attachment #6a**. **Action From 12/12:** Modern Lang: 7 new courses; Vertically Integrated Project Program: 13 new courses; City and Regional Planning: minor modification. **From 01/23:** Modern Lang and International Affairs: new BS/MS program; ECE: posthumous degree, 3 new courses; Computing: new BS/MS program; LMC: 3 new courses, degree mod; Computing and LMC: new cross-listed course, degree mods. **From 02/06:** History and Sociology: 4 new courses; Earth and Atmospheric Sciences: 5 new courses. **Prof Mayor moved for the adoption of the action items, it was seconded and passed. He then moved for the approval of the minutes which were seconded and approved without dissent.**
- b. Institute Graduate Curriculum (IGCC) – Chair, Prof. David Sluss. 12/07/17, 01/11/18, 02/01/18. He used the presentation in **Attachment 6b** to explain the following action items. **Action Items: From 12/07/17:** Vertically Integrated Project Program: 2 new courses; Business: degree modification; Psychology: degree modification. **From 01/11:** Biological Sciences: deactivate degree program (informational item); International Affairs and Mod Lang: New BS/MS Program; Computing: new BS/MS Program; ECE: new course; Mod Lang and LMC: new degree; new subject code GMC, 3 new courses; Mod Lang: 4 new courses. **From 02/01:** LMC: 2 new courses; Mod Lang: 17 new courses.
- There was some discussion about the request from the School of Biological Sciences to deactivate the Master of Science degree in Prosthetics and Orthotics (MSPO). The request was to suspend admitting students so the School could analyze the continued viability of the program. The program will continue for the current students enrolled in the program. There was a discussion about process and if GT needs a policy to address how a request for deactivation should be handled. A suggestion was made for the Statutes Committee to determine if a policy is needed for Deactivation and Termination in the *Faculty Handbook*; Prof. Sluss suggested the IGCC would discuss this at their next meeting and forward a recommendation to the Statutes Committee to address. **Prof Sluss moved for the approval of the action items; they were seconded and approved without dissent. He then moved for the approval of the minutes that were seconded and approved.**
- c. Student Regulations Committee (SRC) – Vice-chair Prof Andrea Laliberte. Minutes 09/20/17, 11/06/17. She used **Attachment #6c** to present the action items and minutes. **Action Items: From 11/06/17:** add statement to the Student Expectations: “to have an

instructor of record present during most scheduled class periods.”; School of Music to add language to the Change of Major policy: students would have to submit portfolios as part of the change of major request.

Prof Laliberte motioned for the the approval of the action items; they were seconded. A request was made to modify the first action item: Motion to amend the item to replace the word “class” with the word “lecture”. This change does make it clearer. The new wording: “to have an instructor of record present during most scheduled lecture periods.” The motion as amended was passed. She then moved for the approval of the minutes that were seconded and approved.

10. The President then asked if there was any other business. Hearing none, he adjourned the meeting.

The meeting was adjourned at about 4:45 PM.

Respectfully submitted,
Jeanne Balsam
Secretary of the Faculty
April 9, 2018

Attachments:

1. [Minutes](#) of the November 14, 2017 meeting of the Academic Faculty Senate
2. Academic Faculty Satisfaction Survey [presentation](#)
3. *Faculty Handbook* modification [requests](#) and [handout](#)
4. Spring elections nominations committee [information](#)
5. [Minutes](#) of Faculty Standing Committees
6. [Minutes](#) of Academic Standing Committees
 - a. [IUCC presentation](#)
 - b. [IGCC presentation](#)
 - c. [SRC presentation](#)