Faculty Handbook

Librarian and Archivist

Statutes Committee

General Faculty
April 22, 2014
• We are working to describe the basis on which titles commonly used are filled and persons in those titles are promoted.

• The title group of Librarians and Archivists has not previously been described in the *Faculty Handbook*.

LIBRARIANS AND ARCHIVISTS

The position of Librarian or Archivist is for qualified individuals within the Georgia Tech Library and Archives who provide complex information services to the Institute. Persons in such positions may be involved in duties of a managerial, research, technical, special, career, public service, or instructional support nature.

The following stipulations apply to all Librarian and Archivist positions:

• The position requires an appropriate terminal degree, typically a master's degree in the appropriate area of specialization.
• The position is not a tenure-track position, and the holder of the position is not eligible for consideration for the award of tenure, or for probationary credit toward tenure.

Career ladders are established for Librarians and Archivists, using the following titles: Librarian/Archivist I, Librarian/Archivist II, Librarian/Archivist III, and Librarian/Archivist IV.

Reappointment of Librarians and Archivists is made annually. Notification of non-reappointment must be made in a timely manner consistent with Board of Regents policy. Appointments, cumulative reviews, and opportunities for promotion occur in accordance with the Library Faculty Constitution, and are overseen by the Provost, as Chief Academic Officer of the Institute.
MOTION

Move that information on Librarians and Archivists be added to the *Faculty Handbook* in section 3.2.2, Non-Tenure Track Academic Faculty Members.
QUESTIONS