# CHANGE IN THE DEFINITION OF GENERAL FACULTY AT THE GEORGIA INSTITUTE OF TECHNOLOGY

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<th>Current Version</th>
<th>Proposed</th>
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<td><strong>5. THE FACULTY</strong></td>
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<td>Consistent with the <a href="#">Policy Manual of the Board of Regents</a> (Sections 302.02 and 302.03), the Faculty of the Institute is the Corps of Instruction and Administrative Officers, as stipulated below. The Faculty, so defined, is granted the right and responsibility of its own governance; the governance of the students, student activities, and student affairs; the creation of such committees as may be required; the prescribing of regulations regarding admission, dismissal, discipline, scholarship, classes, courses of study, and requirements for graduation; and the creation of such other regulations as may be necessary or proper for the maintenance of high educational standards.</td>
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<td>To fulfill these responsibilities, these Statutes establish the General Faculty, the General Faculty Assembly, the Academic Faculty, the Academic Senate, and the Executive Board. Any Administrator appointed by these Statutes and/or Bylaws to serve on the General Faculty Assembly, the Academic Senate, the Executive Board, or any Institute Standing Committee may appoint another appropriate and qualified General or Academic Faculty member to serve on that body and to carry out any designated duties related to that body in said Administrator’s place. Such an appointment must be approved in advance by the Executive Board.</td>
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5.1 The General Faculty
The presiding officer of the General Faculty shall be the President. All members of the General Faculty shall have the right to vote.

5.1.1 Members
Membership in the General Faculty shall be determined solely on the basis of the position held within the Institute. The membership of the General Faculty shall be as follows:

Corps of Instruction
Comprises:

- Full-time members whose titles, in full or part, are contained in the following list: Regents Professor, Professor, Associate Professor, Assistant Professor, Instructor, Lecturer, and Professor of the Practice.
- Full-time members whose titles, in full or in part, are contained in the following list: Principal Research Engineer, Senior Research Engineer, Research Engineer II, Research Engineer I (Engineer may also read Scientist, Associate, or Technologist).
- Other full-time extension personnel; Librarians IV, III, II, and I; Archivists IV, III, II, and I; Academic Professionals; Postdoctoral Fellows; and other teaching personnel with such other titles as may be approved by the Board of Regents.

Personnel with the designation of Temporary or Visiting are not to be members of the Corps of Instruction.

Administrative Officers
Comprise:

- The President, the Provost, administrative and academic deans, the Registrar, the Administrator in charge of Libraries, and those other persons in administrative

Corps of Instruction
Comprises full-time members whose titles are consistent with the Board of Regents’ definition of the Corps of Instruction, including:

- Full-time Regents Professors, Professors, Associate Professors, Assistant Professors, Professors of the Practice, Instructors, Lecturers, Senior Lecturers, and teaching personnel with such other titles as may be approved by the Board of Regents;
- Full-time academic, research, and extension personnel and duly certified librarians/archivists will be included in the Corps of Instruction on the basis of comparable training.

Specific titles deemed to be consistent with these definitions shall be recommended by the Provost, designated by the Executive Board, and approved by the President. A list will be maintained and published on an Institute website of all titles designated as holding General Faculty status.

Personnel with the designation of Adjunct, Temporary, Visiting, or Post Doctoral Fellows are not to be members of the Corps of Instruction.

Administrative Officers
Comprise

- The President, Provost and other Executive Vice Presidents, administrative and academic Deans, Registrar, Dean of Libraries, Vice Provosts and Vice
positions who report directly to the President, and those persons in administrative positions who report to the Provost.

- Persons in administrative positions who report directly to those members in paragraph above, as designated by the Executive Board and approved by the President. See Executive Board's Guidelines to General Faculty Membership, **Section 13**.

**Professional Classified Staff**

Persons in professional positions that require at least a masters degree or its equivalent in education and experience in a relevant field and are approved by the President. See Executive Board's Guidelines to General Faculty Membership, **Section 13**.

**Athletic Affairs Professionals**

Persons in professional positions whose primary assignments involve performing management or professional level work related directly to the Institute's Intercollegiate Athletic Programs. See Executive Board's Guidelines to General Faculty Membership, Section 13.

**Others**

Other persons in administrative, academic, or research positions specifically designated as members of the General Faculty by the Executive Board and approved by the President. See Executive Boards Guidelines to General Faculty Membership, **Section 13**.

**Prior Status**

Nothing in these Statutes shall be construed as rescinding the status of those persons who are members of the General Faculty by virtue of action prior to adoption of these Statutes.

Presidents, and others in executive positions who report directly to the President, the Provost, or other Executive Vice Presidents; and

- Persons in executive positions who report directly to those members in the paragraph above and are designated by the Executive Board and approved by the President. See Executive Board's Guidelines to General Faculty Membership, **Section 13**.

**Others**

Other persons in administrative, academic, or research positions specifically designated as members of the General Faculty by the Executive Board and approved by the President. See Executive Board’s Guidelines to General Faculty Membership, **Section 13**.

**Prior Status**

Nothing in these Statutes shall be construed as rescinding the status of those persons who are members of the General Faculty by virtue of action prior to adoption of these Statutes.
### 5.1.2 Nonvoting Delegates
The students shall be represented without vote by the President of the Undergraduate Student Body and the President of the Graduate Student Body.

### 5.1.3 Powers
It shall establish the Standing Committees herein defined and such temporary committees as may be needed to conduct its business in an orderly and efficient manner.

It shall define and establish Institute-wide policies on matters of broad and general interest relevant to the Institute not specifically delegated to the Academic Faculty.

It shall accept or reject proposed changes or amendments to these Statutes prior to transmittal to the Board of Regents via the President through the Chancellor. It shall also accept or reject proposed changes or amendments to these Bylaws.

It shall make recommendations to be considered by the Academic Faculty.

It shall have the power to rescind or modify actions of the General Faculty Assembly.

### 5.1.4 Limitations of Powers
The President shall have the power of veto over any action of the General Faculty or the General Faculty Assembly. The veto, with reasons therefore, shall be communicated in writing to the Secretary within sixty days from the date of the action of the General Faculty or the General Faculty Assembly. By a two-thirds (2/3) vote of the members present at a scheduled or properly called meeting, the General Faculty may appeal to the Board of Regents through the Chancellor any action so vetoed. Any such appeal shall be sent via the President who shall forward it to the Board of Regents through the Chancellor.
5.2 The General Faculty Assembly

The presiding officer of the General Faculty Assembly shall be the President. All members of the General Faculty Assembly [except those explicitly excluded in Section 5.2.2 below] shall have the right to vote. The General Faculty Assembly shall be empowered to act for the General Faculty in all matters except the amending of these Statutes and the appeal of a Presidential veto.

5.2.1 Composition
- Elected representatives [Section 5.2.3, below].
- Chairs of the General Faculty Standing Committees.
- Ex officio members [Section 5.2.2, below].
- Two nonvoting student delegates.
- Elected members of the Executive Board.

5.2.2 Ex officio Members
- The President and the Provost.
- Without the right to vote: the Administrator in charge of student affairs, the Administrator in charge of financial affairs, the Administrator in charge of development, the Registrar, and the Director of the Georgia Tech Research Institute.

5.2.3 Distribution of Elected Representatives

The elected representatives shall be distributed among the Departments of Instruction, the administrative sub-units of Colleges with Departments of Instruction, the colleges without such departments, the Laboratories and a unit of Administration and Services of the Georgia Tech Research Institute, and a composite unit of Services and Central Administration in the ratio of one representative for each twenty members of the General Faculty (rounded).

In colleges with Departments of Instruction and in the Georgia Tech Research Institute, at least one representative shall be elected from each sub-unit. The representatives from Services and Central Administration shall be elected proportionally from sub-units of sufficient size.
and the aggregate of others.

In colleges a sub-unit is defined as a Department of Instruction with ten or more members of the General Faculty or an aggregate of such with ten or more members.

Such aggregate sub-units, when required to be formed, shall be determined by the Executive Board.

In colleges with Departments of Instruction, there will also be an administrative sub-unit composed of the Office of the Dean, Centers reporting to the Dean, and any other unit of the College that is not a Department of Instruction.

In the Georgia Tech Research Institute a sub-unit is defined as a Laboratory or a unit of Administration and Services or other sub-unit which the Director of the Georgia Tech Research Institute may recommend to the Executive Board for approval as a constituency unit.

In Services and Central Administration, a sub-unit is defined as one with ten or more members reporting to a common head. The Executive Board shall assist in designating sub-units.

No college, the Georgia Tech Research Institute, or the composite unit of Services and Central Administration shall be represented by more than one-third (1/3) of the voting members. If a unit qualifies for more representatives than one-third (1/3) of the voting members of the General Faculty Assembly, an adjustment supervised by the Executive Board shall be made by reducing the representation of the subunits with the largest number of representatives.

See http://www.facultysenate.gatech.edu for a list of the current elected representatives.
### 5.2.4 Eligibility of Voters and Candidates

All members of the General Faculty shall be eligible to vote, but only in the election of representatives from their respective constituent unit. All members of the General Faculty shall be eligible to be candidates for election to the General Faculty Assembly except:

- Ex officio members of the Assembly.
- General Faculty members who are presently serving as members of the General Faculty Assembly.
- Previous Executive Board members whose Board terms ended earlier in the Spring semester.

### 5.2.5 Term of Office

A representative shall be elected to a term of three years. Representatives may not be elected to serve consecutive terms. The election of representatives shall be held every year with approximately one third of these positions being filled each year.
5.3 The Academic Faculty

5.3.1 Members
The membership of the Academic Faculty shall be as follows:

**Corps of Instruction**
Comprises:

- Chairs of all Departments of Instruction.
- Members of the General Faculty with the ranks of Regents Professor, Professor, Associate Professor, and Assistant Professor.
- Librarians IV, III, and II.
- Archivists IV, III, and II.
- All General Faculty members of the Executive Board.

**Administrative Officers**
Comprise:

- The President, the Provost, administrative and academic deans, the Registrar, the Administrator in charge of Libraries, and those other persons in administrative positions who report directly to the President, and those persons in administrative positions who report to the Provost.

5.3.2 Nonvoting Delegates
The students shall be represented without vote by the President of the Undergraduate Student Body and the President of the Graduate Student Body.

5.3.3 Powers
It shall formulate and develop comprehensive educational policies and regulations.

It shall define and establish Institute-wide policies on academic matters, including admission policy, grading standards, and the requirements to be met by the candidates for the various degrees.

It shall establish the Standing Committees herein defined and such temporary committees as may be needed to conduct its business in an orderly
and efficient manner.

It shall consider all candidates for degrees and recommend to the President that the appropriate degree be conferred on each approved candidate.

It shall recommend through the President to the Board of Regents the establishment, modification, or discontinuance of degrees, of departments of instruction and of colleges; and the establishment, modification, or discontinuance of centers which function to coordinate interdisciplinary educational and research programs.

It shall consider proposed general regulations governing student conduct, all phases of student life and activities, and all forms of student organizations insofar as these matters are properly subject to the jurisdiction of the Institute. All such proposals must be approved by the Academic Faculty and the President prior to implementation.

It shall make recommendations to be considered by the General Faculty.

It is empowered to rescind or modify actions of the Academic Senate.

5.3.4 Limitations of Powers
The President shall have the power of veto over any action of the Academic Faculty or the Academic Senate. The veto, with reasons therefore, shall be communicated in writing to the Secretary within sixty days from the date of the action of the Academic Faculty or the Academic Senate. By a two-thirds (2/3) vote of the members present at a scheduled or properly called meeting, the Academic Faculty may appeal to the Board of Regents through the Chancellor any action so vetoed. Any such appeal shall be sent via the President who shall forward it to the Board of Regents through the Chancellor.
5.4 The Academic Senate
The presiding officer of the Academic Senate shall be the President. All members of the Academic Senate [except those explicitly excluded in Section 5.4.1 and 5.4.2, below] shall have the right to vote. The Academic Senate shall be empowered to act for the Academic Faculty in all matters except the appeal of a Presidential veto.

5.4.1 Composition
- Elected members of the General Faculty Assembly who are:
  - Members of the Academic Faculty, and
  - Representatives of a Department of Instruction, a College without such departments, or the Libraries [subject to the restriction of Section 5.4.3, below].
- Chairs of Academic Faculty Standing Committees.
- Ex officio members [Section 5.4.2, below]
- Elected members of the Executive Board.
- Two nonvoting student delegates.

5.4.2 Ex officio Members
The President and the Provost.
Without the right to vote: the Administrator in charge of student affairs, the Administrator in charge of graduate studies, the Deans of the Colleges, and the Registrar.

5.4 The Academic Senate
The presiding officer of the Academic Senate shall be the President. All members of the Academic Senate [except those explicitly excluded in Section 5.4.1 and 5.4.2, below] shall have the right to vote. The Academic Senate shall be empowered to act for the Academic Faculty in all matters except the appeal of a Presidential veto.

5.4.1 Composition
- Elected members of the General Faculty Assembly who are:
  - Members of the Academic Faculty, and
  - Representatives of a Department of Instruction, a College without such departments, or the Libraries [subject to the restriction of Section 5.4.3, below].
- Chairs of Academic Faculty Standing Committees.
- Ex officio members [Section 5.4.2, below]
- Elected members of the Executive Board.
- Two nonvoting student delegates.

5.4.2 Ex officio Members
The President and the Provost.
Without the right to vote: the Administrator in charge of student affairs, the Administrator in charge of Graduate and Undergraduate Studies, the Deans of the Colleges, and the Registrar.
5.4.3 Distribution of Elected Representatives
The elected representatives shall be distributed among the Departments of Instruction, the Colleges without such departments, and the Libraries in the ratio of one representative for each twenty members of the Academic Faculty (rounded). Aggregate units of Departments of Instruction and the Libraries with fewer than ten members of the Academic faculty shall be formed as required by the Executive Board.

When the number of elected representatives of the General Faculty Assembly who qualify for membership in the Academic Senate [Section 5.4.1 above] exceeds the ratio given above, the respective constituent unit shall determine which representatives are also to be members of the Academic Senate.

See http://www.facultysenate.gatech.edu for a list of the current representatives
5.5 The Executive Board of the Institute

5.5.1 Composition
The Executive Board shall consist of representatives of the Administration, the Faculty, the Students and the Classified Employees. [See http://www.facultysenate.gatech.edu for a list of members.]
The representatives of the Administration shall be the President and the Provost.

Representatives of the Faculty shall be elected for terms of three years. Representatives may not be elected to serve consecutive terms.

Members shall be elected by the following units from their elected representatives in the General Faculty Assembly: each College, the Georgia Tech Research Institute, and a composite unit of Service and Central Administration.

General Faculty members of each unit shall elect one member, who is not an administrator, for each one hundred General Faculty members (rounded) in that unit, with no less than one member and no more than three from each unit.

Unit representation shall be based on data compiled from the Fall semester preceding the election.

On election to the Executive Board, faculty vacate their membership on the General Faculty Assembly, and if applicable, on the Academic Senate, as an elected representative of their unit.

The representatives of the students without the right to vote shall be the Presidents of the Undergraduate Student Body and the Graduate Student Body.

The representative of the Classified Employees, without the right to vote, shall be appointed by the Executive Board after appropriate solicitation for recommendation.

5.5.2 Procedure
The Chair shall be elected annually by the Board from among the elected members. A quorum of
the Board shall be two thirds (2/3) of the membership.

5.5.3 Powers
The Board shall function as the executive body of the Faculty, empowered to guide the activities of the General Faculty, the Academic Faculty, their representative bodies, and their committees, develop ways of communicating and implementing decisions, formulate plans for consideration of both immediate issues and continuing concerns, and serve, through its Chair, as official spokesperson on actions taken by the Faculty. The Board shall coordinate the activities of all Standing Committees, receive their reports, transmit them with recommendations to the appropriate body for action, and then forward the results of actions through appropriate administrative channels for implementation. Between meetings of the General Faculty, the Academic Faculty, or their representative bodies, the Executive Board shall take whatever action is deemed necessary on emergency matters within its jurisdiction.

The Board, either by origination or through recommendations, shall plan the programs for all four bodies. It shall establish the agenda for each meeting, such agenda being composed of Standing Committee reports, presentation of general issues for exploration and possible action, items suggested by the President, and items raised from the floor.

At the end of the Fall semester, the Executive Board shall appoint a Nominating Committee, charging it with preparing a slate of nominees to fill positions becoming vacant in the membership of each Standing Committee. The Nominating Committee shall be composed of six members of the Corps of Instruction, as defined in Section 5.1.1 and Section 5.3.1 (two from the Executive Board, two from the General Faculty, and two from the Academic Faculty) and one student named jointly by the student representatives to the Executive Board. The Chair shall be named by the Board from among the Faculty members. Reports for each body shall be presented by the Nominating Committee to the Executive Board and shall contain at least two nominations for each position to be filled.
The Board shall approve or disapprove participation in any postseason athletic event. Approval by the Board shall precede any official public announcement.

Actions taken by the Board shall be reported to and reviewed by the General Faculty Assembly or the Academic Senate as appropriate.

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<th>5.8 Tenure and Promotion</th>
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| Tenure resides at the institutional level. Members appointed to positions defined as Administrative Officers from ones defined as part of the Corps of Instruction in Section 5.1.1, retain their academic status and tenure. Others appointed to these positions shall have all the rights and privileges of Faculty members except professorial rank and tenure unless also appointed to a professorship within a Department of Instruction. Institutional responsibility for employment of a tenured individual is to the extent of continued employment on a one hundred percent (100%) workload basis for an academic year of two full semesters until retirement, dismissal for cause, or release because of financial exigency.

Only Assistant Professors, Associate Professors, and Professors who are normally employed full-time (as defined by Regents Policies) by the Institute are eligible for tenure. Faculty members with adjunct appointments shall not acquire tenure. The term full-time is used in these tenure regulations to denote service on a one-hundred percent (100%) workload basis for an academic year of two full semesters.

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### 13. EXECUTIVE BOARD'S GUIDELINES TO GENERAL FACULTY MEMBERSHIP

[Note: These Guidelines are not a part of the Statutes or Bylaws and they are subject to change by the Executive Board. They were last updated on January 16, 2001.]

#### 13.1 Powers

Section 5.1.1 of the Statutes charges the Executive Board with the responsibility for designating persons, not specifically identified by the Statutes, as members of the General Faculty.

#### 13.2 Statement of Guidelines

#### 13.2.1 Eligible Positions

The following position titles, not specifically designated by the Statutes, shall be eligible for General Faculty membership without the need for further review:

- Assistant to the President [See Section 5.1.1 of the Statutes]
- Associate Vice President (not just Academic Affairs)
- Associate Registrar [See Section 5.1.1]
- Associate Dean (including student affairs)
- Assistant Dean (including student affairs)
- Coaches
- Directors of Broadcasting & Sports Communication
- Director of Player Development
- Director of Nutrition
- Director of (Major Sport) Operations
- Director Level Fund Raising Positions

#### 13.2.2 Generally Ineligible Positions

The following position titles shall not be eligible for General Faculty membership [unless that status is awarded as an action under Section 5.1.1 of the Statutes:]

- All nonexempt position titles
- Administrative Specialist
- Hospital Administrator
- Department Manager (administration)
- Division Head (administration)
- Assistant Department Manager
- Assistant Division Head

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### 13. EXECUTIVE BOARD'S GUIDELINES TO GENERAL FACULTY MEMBERSHIP

[Note: These Guidelines are not a part of the Statutes or Bylaws and they are subject to change by the Executive Board. They were last updated on _____ _____________.]

#### 13.1 Powers

Section 5.1.1 of the Statutes charges the Executive Board with the responsibility for designating positions and persons, not specifically identified by the Statutes, as members of the General Faculty.

#### 13.2 Statement of Guidelines for General Faculty Status

#### 13.2.1 Designated Positions

Positions other than those explicitly designated in Section 5.1.1 may be considered for General Faculty Status based on the responsibility of that position.

For those Administrative Officers not explicitly listed in Section 5.1.1 of the Statutes, membership in the General Faculty is allocated to those in executive positions according to their reporting level as specified in the Statutes. The term "executive positions" refers to persons holding delegated operational authority rather than those with administrative support as their primary responsibility. Typically such "executive positions" will:

- Be responsible for operational leadership and management, rather than unit administrative support;
- Control (i.e. have budgetary authority for) or otherwise directly influence significant revenues, operating costs, research grants, or similar;
- Participate in directly shaping long and short term plans and direction of a significant unit or portion of the Institute as a whole.

In order to be considered for General Faculty Status under the remaining Others category, positions must be

- Responsible for creative development and
Assistant to the Director  
Assistant to the Dean  
Associate Director (administration and student affairs)  
Assistant Director (administration and student affairs)  
Conference Coordinator  
Recreation Coordinator

13.2.3 Other Positions
Any title not specifically included in Sections 13.2.1 and 13.2.2 above, either by oversight or addition (since the “Guidelines” used in this review are not specifically covered by the Statutes), must be reviewed by the Executive Board (or its appropriate committee) to determine its eligibility for General Faculty membership.

delivery of programs in education, research, or extension. (Administrative or other positions that support such responsibilities do not qualify.)

- Professional in nature and require at least a masters degree or its equivalent in education and experience in a relevant field.
- Not filled by persons whose term of service is essentially temporary in nature.

Positions designated to have General Faculty status will be recommended by the Provost and then reviewed and so designated by the Executive Board in accordance with Section 5.1.1 of the Statutes. The President will, in consultation with the Associate Vice-President for Human Resources, review and approve the list. A current list will be maintained by the Provost's office on a website accessible to the faculty.
### 13.2.4 Limitations for Part-Time Service
Only persons serving at least 0.75 EFT in eligible positions designated above, shall be eligible for General Faculty membership, unless otherwise approved by the Executive Board or specified by the Statutes.

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Only persons serving at least 0.75 EFT in eligible positions designated above, shall be eligible for General Faculty membership, unless otherwise approved by the Executive Board or specified by the Statutes.

### 13.2.5 Retroactive Awards
Employees hired prior to September 2000 into professional positions that require at least a master’s degree or its equivalent in education and experience in a relevant field may be considered for reclassification to the category of “Professional Classified Staff” (see Statutes, Section 5.1.1). The Office of Human Resources will be responsible for identifying cases where retroactive award might be appropriate and will specify the procedures to be used in any application for change. Any change will be effective at the date of the action by OHR. The position will remain a “Professional Classified Staff” position, with the attendant qualification requirements, for all subsequent appointments to that position.

### 13.2.3 Designations for Individuals
Those members of Georgia Tech individually designated as members of the General Faculty by action of the Executive Board and approval by the President should be designated on the basis of the appropriateness of General Faculty status for the particular work they do in their positions, consistent with the standards of Section 13.2.1. The designation by the Executive Board of General Faculty status in such cases is to an individual and not to the position. Hence, new appointments to that position do not automatically receive General Faculty status and designation of such status to the new appointment is contingent upon action by the Executive Board and approval by the President. In addition, a person leaving the position for which he/she has been designated General Faculty status would lose such status unless, by action prior to approval of the Statutes, it has been granted or otherwise approved by the Executive Board, or specified by the Statutes.

### 13.2.3 Designations for Individuals
Those members of Georgia Tech specifically designated as members of the General Faculty by action of the Executive Board and approval by the President should be designated on the basis of the appropriateness of the position that they hold for General Faculty status. The designation by the Executive Board of General Faculty status is to an individual and not to the position. Hence, new appointments to that position do not automatically receive General Faculty status and designation of such status to the new appointment is contingent upon action by the Executive Board and approval by the President. In addition, a person leaving the position for which he/she has been designated General Faculty status would lose such status unless, by action prior to approval of the Statutes, it has been granted or otherwise approved by the Executive Board, or specified by the Statutes.
### 13.2.7 Delegated Decisions
Responsibility for decisions on General Faculty membership as Professional Classified Staff under Section 5.1.1 of the Statutes and Section 13.2.5 of these Guidelines is delegated to the Associate Vice President for Human Resources.

### 13.2.8 Cases Affected by Administrative Transfers
In the event of an administrative transfer of a person from a position conferring General Faculty status to a position not so designated, the Executive Board will use the following procedure to determine whether the person should be granted General Faculty status as an individual in the new position. The Office of Human Resources will notify the Faculty Status and Grievance Committee that such a transfer is proposed. Copies of this notification will be provided to the individual and the supervisor initiating the reclassification. The Committee will ascertain whether or not the individual wishes to seek General Faculty status in the new position and, if so, will then review the nature of the responsibilities in the new position and the qualifications of the individual. The Committee will recommend to the Executive Board whether the person should be granted General Faculty status as an individual in the new position under the general provisions for “Others” in Section 5.1.1 of the Statutes. In the event of a positive decision by the Executive Board, the person will hold General Faculty status as an individual and the provisions of Section 13.2.6 of these guidelines will apply. The review by the Faculty Status and Grievance Committee shall be subject to their normal rules of confidentiality.

### 13.2.4 Cases Affected by Administrative Transfers
In the event of an administrative transfer of a person from a position conferring General Faculty status to a position not so designated, the Executive Board will use the following procedure to determine whether the person should be granted General Faculty status as an individual in the new position. The Office of Human Resources will notify the Faculty Status and Grievance Committee that such a transfer is proposed. Copies of this notification will be provided to the individual and the supervisor initiating the reclassification. The Committee will ascertain whether or not the individual wishes to seek General Faculty status in the new position and, if so, will then review the nature of the responsibilities in the new position and the qualifications of the individual. The Committee will recommend to the Executive Board whether the person should be granted General Faculty status as an individual in the new position under the general provisions for “Others” in Section 5.1.1 of the Statutes. In the event of a positive decision by the Executive Board, the person will hold General Faculty status as an individual and the provisions of Section 13.2.3 of these guidelines will apply. The review by the Faculty Status and Grievance Committee shall be subject to their normal rules of confidentiality.