Proposed Changes to GIT Faculty Handbook
Responding to Needs Identified by the SACS Compliance Team

Second Reading from the Statutes Committee
Presented to the General Faculty
by Ron Bohlander
Apr. 20, 2004
Five issues identified by the SACS Compliance Team required changes in our Faculty Handbook.

1. Collection and maintenance of current academic credentials of all instructors
2. Evaluation of all instructors
3. Each degree program to have published student learning outcomes; demonstrate that it assesses on a regular and systematic manner whether students achieve these outcomes; and provide evidence of program adjustments based on those assessment results.
4. 18-hour rule for grad assistants
5. Direct supervision, training and evaluation of grad assistants

The Feb. 24th Faculty Meeting

- Adopted all the recommended changes to the Faculty Handbook
- But part of the change to meet item 3, requires second reading.
The Third Issue

The Institute must establish and implement a policy requiring each degree program to have published student learning outcomes; demonstrate that it assesses on a regular and systematic manner whether students achieve these outcomes; and provide evidence of program adjustments based on those assessment results. This applies to each degree program, BS, MS, and PhD, including all interdisciplinary programs (SACS Core Requirement #5; Mission, Governance and Effectiveness #16; and Programs #1)

- To better describe what we do at Georgia Tech about Program Reviews we
  - Tweak the relevant mandate to our Curriculum Committees.
  - This is shown in the following table.
Proposed Changes to GIT Faculty Handbook
Proposed to the General Faculty on April 20, 2004 for a second reading.

<table>
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<tr>
<th>Proposed Policy</th>
<th>Current Policy</th>
<th>Notes</th>
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<tr>
<td><strong>Re Undergraduate Curriculum Committee</strong></td>
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<td>2.4.6.2.(a)(6) To accomplish the systematic review of academic programs (see Section 5.10.1), the Committee shall, at regular intervals, make a thorough study of Institute undergraduate curricula, reviewing all appropriate documentation prepared for each unit or program going through program review. At the same intervals the Committee shall also study the division of curricula into Departments of Instruction and Centers, and the allocation of Departments of Instruction to Colleges. The committee shall report its findings to the Academic Faculty with appropriate recommendations.</td>
<td>2.4.6.2.(a)(6) Upon adoption of these Statutes and thereafter at intervals not exceeding six years, the Committee shall make a thorough study of Institute undergraduate curricula, the division of curricula into Departments of Instruction and Centers, and the allocation of Departments of Instruction to Colleges. The committee shall report its findings to the Academic Faculty with appropriate recommendations.</td>
<td>Wording now ties the committee responsibilities to the Program Review described in the following new Section 5.10.1 drawn from the BOR Policy Manual. It also drops the requirement for a universal 6 year cycle in favor of the more flexible wording from the BOR policies included in Section 5.10.1. Because this section is in the Statutes it requires two readings to adopt the proposed changes. This is the second reading.</td>
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<td><strong>Re the Graduate Curriculum Committee</strong></td>
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<td>2.4.6.2.(b)(8) To accomplish the systematic review of academic programs (see Section 5.10.1), the Committee shall, at regular intervals, make a thorough study of the quality and appropriateness of the graduate program in each Academic unit, reviewing all appropriate documentation prepared for each unit or program going through program review. At the same intervals the Committee shall also study the division of curricula into Department of Instruction and Centers, and the allocation of Departments of Instruction to Colleges. The Committee shall report its findings to the Academic Faculty with appropriate recommendations.</td>
<td>2.4.6.2.(b)(8) Upon adoption of these Statutes and thereafter at intervals not exceeding six years, the Committee shall make a thorough study of the quality and appropriateness of the graduate program in each Academic unit. At the same intervals the Committee shall also study the division of curricula into Department of Instruction and Centers, and the allocation of Departments of Instruction to Colleges. The Committee shall report its findings to the Academic Faculty with appropriate recommendations.</td>
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